

# Annual Security & Fire Safety Report 2025

Reed College Annual Security and Fire Safety Report for Calendar Year 2024

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The Jeanne Clery Campus Safety Act (Clery Act) is a federal mandate requiring institutions of higher education that participate in the federal student financial aid program to disclose information about crime on and around their campuses. In compliance with this requirement, Reed publishes an Annual Security and Fire Safety Report that includes crime statistics for the previous three years; institutional policies concerning campus security, such as policies concerning sexual assault, stalking, and dating and domestic violence; and fire safety information for on-campus housing.

Please contact Reed's Clery Compliance Officer with any questions:

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### **Table of Contents**

Policies, Procedures, & Programs For Safety

How to Report a Crime

**Emergency Notifications** 

**Timely Warnings** 

**Evacuation Procedures** 

Preparing & Disclosing Crime Statistics

Statistics on Campus Access & Security of Residence Halls

Security Considerations for Maintenance of Campus Facilities

Community Safety Officers: Authority & Jurisdiction Partnership

Agreement (Memorandum of Understanding)

Reporting Crimes Promptly

**Campus Security Authorities** 

Anonymous and Confidential Reporting

Policy Addressing Counselors

Statement of Responsibility for Security of Self & Others

Hazing Policy

Programs on Safety & Crime Prevention

Crime Monitoring at Non-campus Locations

Alcohol & Other Drugs Policy

Alcohol & Other Drugs Abuse Education

Alcohol & Other Drugs Treatment Programs

Programs Records Release Policies

Missing Student Notification Policy

Policies, Procedures, & Programs Addressing Violence Against Women Act (VAWA) Crimes

**Definitions of VAWA Crimes** 

**Education Programming** 

**Definition of Consent** 

Bystander Intervention

Reporting VAWA Crimes

College Response to VAWA Crimes

Advising the Campus Community About Sex Offenders

**Crime Statistics** 

Crime Statistics for Calendar Year 2023 Statistics for Calendar Year 2022 Crime Statistics for Calendar Year 2021 Discussion of Crime Statistics

### Annual Fire Safety Report

Description of Fire Safety Systems in Student Housing

**Facilities** 

Fire Drills

Policies on Portable Electric Appliances, Smoking, & Open

**Flames** 

Procedure for Student Housing Evacuations in Case of a

Fire

Fire Safety Education for Students & Employees

Reporting a Fire

Plans for Improvements in Fire Safety

Fire Statistics
Useful Phone Numbers
Campus Map

### **Annual Security Report for Calendar Year 2024**

### Policies, Procedures & Programs for Safety

### To Report a Crime or Other Campus Emergency

To report a crime or other emergency, contact Community Safety at 503/788-6666. Community Safety can also be contacted using the campus blue light emergency phones by pressing the "emergency" button or by dialing extension 6666. A crime or emergency may be reported in person to the Community Safety office, at 5436 SE 28th Ave, Portland, OR 97202. The office is located in the 28 West building, south of the intersection of SE 28th Avenue and SE Steele Street. Community Safety encourages accurate and prompt reporting of all campus crimes. Staff are available 24 hours a day, 7 days a week. The non-emergency phone number for assistance or reporting crimes to Community Safety is 503-517-5355. Community Safety may also be contacted for non-emergency situations, or to report crimes, by text message at 503-849-8678, or by email at community-safety@reed.edu.

When a crime is reported, a Community Safety officer records the incident details and writes a report that will be forwarded to the appropriate parties for follow up if warranted. Depending on the nature of the report, Community Safety will forward details to the dean of students, Human Resources, the title IX coordinator, the Office for Institutional Diversity, Bias Education & Response Team, and/or the Emergency Response Team, and/or coordinate with local fire, ambulance, or law enforcement (Portland Police Bureau) for further follow up. Support services and other resources are also offered when warranted.

### **Timely Warnings and Emergency Notifications**

Reed College believes that communicating with members of the college community is essential to maintaining a safe, secure, and crime-free environment.

### **Emergency Notifications**

Reed College will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate and ongoing threat to the health or safety of students or employees occurring on the campus. Those with the authority to issue Emergency Notifications are the chair of the Emergency Response Team, an acting incident commander, the vice president of Student Life, and the director of Environmental Health and Safety. The college will take the necessary steps to ensure the safety of the college community. Depending on the nature of the emergency or dangerous situation, these steps may include, but are not limited to: activation of the campus Emergency Response Team, activation of the College Incident Command System, activation of the Emergency Notification System components needed, securing all residence hall and campus building entry points, directing students and employees to safe locations, coordinating with local police and fire departments, coordinating with campus Environmental Health and Safety responders, and coordinating with campus facilities staff.

### **Timely Warnings**

Reed College has policies for making Timely Warning notices to members of the campus community regarding the occurrence of Clery crimes that occur within the college's Clery geography. Timely Warning notices alert the Reed community to Clery Act crimes that have already occurred and represent a potentially serious and continuing threat to the community. Timely Warning notices shall be issued to students and employees in a timely manner, and withholding personally identifiable information of victims as confidential, in order to aid the prevention of similar occurrences. Reed College will typically issue a Timely Warning for the following offenses when they represent a potentially serious and continuing threat to the community: murder and non-negligent manslaughter, aggravated assault, robbery, major incidents of arson, a string of motor vehicle thefts or burglaries, reports involving sexual assault, and possibly other non-Clery crimes when deemed necessary. Reed College is not required to issue a Timely Warning with respect to crimes reported to a pastoral or professional counselor.

Those with the authority to issue a Timely Warning notice are the chair of the Emergency Response Team, an acting incident commander, the vice president of Student Life, and the Director of Environmental Health and Safety. The director of Community Safety or designee, the director of Public Affairs, or a member of the executive team (composed of the college president and five college vice presidents) is responsible for dispensing these warnings and notifications, which will normally be communicated via a variety of methods depending on the situation.

Reed has an emergency notification system that may be activated by Community Safety, members of the executive team, or the college's communications staff. All Reed students, faculty, and staff can manage their personal campus alert settings via the website <a href="https://www.reed.edu/emergency-alert/">https://www.reed.edu/emergency-alert/</a>.

The system has the following capabilities:

- Email alerts: all students, staff, and faculty are automatically enrolled for email alerts through their college emails.
- Phone messages: all college phones may be selected for voice alerts. Additionally, faculty, staff, and students may opt-in to receive alerts on multiple phone numbers including mobile and landline phones.
- Text messages: faculty, staff, and students may opt-in to receive text message alerts on multiple devices.
- Telephone broadcast system: The Reed phone system has
  the ability to send pre-recorded audio messages to all
  speaker phones on campus. Use of this system is intended
  for emergencies where any delay in notification is likely to
  increase the risk of death or serious physical injury to
  members of the Reed community.
- Guests to campus can enroll in Informacast alerts by contacting Community Safety or Conference and Events Planning.

Face to face communication may also be used in the event that these emergency systems fail.

Reed encourages accurate and prompt reporting of a crime when a victim of a crime elects to, or is unable to, make such a report. In order for a crime to be reported as a Timely Warning notice to protect others and to be included in the annual statistical disclosure, it is imperative that it be reported to the college. Crimes can be reported to a manager in the Community Safety department, the director of Residence Life, dean of students, or the Title IX coordinator.

If an on-campus emergency has the potential to impact the wider community, Reed will notify the local authorities, either police, fire, or both, and rely on them to notify the wider community. Reed students do have the option to register additional phone numbers and email addresses, which can be those of family members, that can receive emergency notifications sent out by the college.

To report an emergency that you believe could require an Emergency Notification or Timely Warning notice, call and say that you'd like to report the situation to be considered for an Emergency Notification or Timely Warning notice:

Community Safety	503/788-6666
Director of Residence Life	503/517-4742
Dean of Students	503/517-4842
Title IX & 504 Coordinator	503/517-7722

### **Emergency Response and Evacuation Procedures**

In the event of a possible emergency, the Community Safety director, Environmental Health & Safety director, or any member of the college's Emergency Response Team (ERT) will contact the executive team (composed of the college president and vice presidents), who collectively, based on the information and evidence available at that time, decide whether or not to declare a state of

emergency. If the situation is deemed an emergency, an incident commander will be identified and initiate notification of the Emergency Response Team (ERT) and the community.

The Community Safety director, a member of the executive team, or the executive director of Public Affairs & Communications determines which segments of the campus community should receive notification, determines the content of the notification, and then initiates the emergency notification system described above. Follow-up information will be communicated through the emergency notification system or through another method of communication that can include postings on the Reed College Community Safety website, <a href="https://www.reed.edu/community\_safety">www.reed.edu/community\_safety</a>, voicemails, flyers, and text messages. The Community Safety director, a member of the executive team, or the director of Public Affairs determines the content of the follow-up notification, and then initiates the follow-up to the necessary portions of the community.

Reed College will determine without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The only reason Reed College would not immediately issue an emergency notification for a confirmed emergency or dangerous situation would be if doing so would compromise efforts to assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency.

The ERT will follow the guidelines outlined in the college's emergency response plan. The plan's primary goals are to:

- Protect life and safety
- Reduce property and environmental damage
- 3. Minimize disruption and economic losses
- Shorten the recovery period

For more information, please refer to the college's emergency response plan at the following web address: <a href="https://www.reed.edu/community-safety/emergency/ERP.html">www.reed.edu/community-safety/emergency/ERP.html</a>

In the event that an evacuation is necessary, follow these evacuation procedures.

- Evacuate a building when you hear an alarm or are ordered to evacuate by an authorized person.
- Be aware of the evacuation plan posted in your building.
   When the alarm sounds, or you are otherwise directed to evacuate, leave through the nearest exit.
- If you are the last one out of a room, shut the door (in case of a fire, this limits the spread of smoke or fire).
- Avoid the use of elevators in an earthquake or fire.
- During an emergency evacuation, it is preferable for someone to remain with and assist a non-ambulatory person if they can do so without endangering their own life. If the means to evacuate is not available, shelter in place and await rescue.
- Once outside, move at least 300 feet from the building. If possible, assemble at your department's predetermined meeting site (this will help your departmental emergency coordinator determine if everyone is out of the building).
- Avoid blocking sidewalks, hydrants, streets, and fire lanes.
   Emergency vehicles must have clear access.
- Do not re-enter the building unless told to do so by a Community Safety officer.

Reed's emergency notification system is tested monthly. In addition, one of the monthly tests is usually scheduled to coincide with Reed's participation in the Great Oregon ShakeOut, an earthquake preparedness drill. Students, faculty, and staff are emailed in advance to allow them to prepare to participate. This email includes a link to the Annual Security and Fire Safety Report, which contains information about emergency response and evacuation procedures. The ERT may conduct tabletop and/or campus tests to include the activation of the ERT and the Emergency Operations Center (EOC) at least once per academic year. Community Safety documents the time, date, and description of the test, as well as whether it was announced or unannounced. Residence Life holds fire drills that include complete evacuation of each residence hall twice during a

calendar year, and each drill concludes with a follow-through activity. The college will then use the test data collected via the drill and any associated exercises to assess the effectiveness of its emergency response system and make any adjustments necessary.

#### **Disclosure of Crime Statistics**

Per compliance with the Jeanne Clery Campus Safety Act, Reed College reports crime statistics annually to the Department of Education and publishes an Annual Security and Fire Safety Report to the public every fall. The Annual Security and Fire Safety Report can be found on the Reed College website:

https://www.reed.edu/community\_safety/assets/downloads/2025%20
Annual%20Security%20and%20Fire%20Safety%20Report.pdf, and paper copies are available from the Community Safety department upon request. Our crime statistics for crimes reported to have occurred on campus, in campus residential housing, non-campus properties, and on campus public property are gathered from Campus Security Authorities, and from local law enforcement agencies with jurisdiction over Reed properties, and our Community Safety staff gathers them from our Automated Record Management System (ARMS), where all crimes reported to Community Safety are documented. In addition to our Annual Security and Fire Safety Report, Reed College maintains a Daily Crime Log and Daily Fire Log available to view on request from the Community Safety department.

### Campus Security & Access Policy

Reed College is private property but is generally open to the public during business hours and for public events. Community Safety has the authority to issue verbal or written exclusion orders to any individual who is behaving in a way that may compromise the safety of any member of the Reed community and/or is disruptive to the college community.

Community Safety officers (CSOs) are responsible for performing routine locks and unlocks for campus buildings in accordance with the academic and event schedule. Residence hall entries are secured 24 hours a day via automatic door locks that engage upon closure of the opened door. Swipe cards are programmed by Information Technology (IT) to allow entry into buildings and double as Reed ID cards. Reed area coordinator professional staff live and work in residence halls to assist with community needs, including security concerns. House advisors-students employed by the college-also perform walkthroughs of their assigned residence hall portions to monitor and report safety issues. Additionally, residence halls are patrolled, both internally and externally, daily by CSOs to aid in crime prevention and to ensure overall campus safety and security. Campus apartments' exterior doors are secured via traditional lock and key mechanisms. Reed highly encourages residents of campus apartments to keep their doors locked at all times. CSOs perform daily external patrols of Reed campus apartment complexes to ensure the security and safety of campus residences. Residence Life personnel are granted access to their designated residences and to academic areas.

Maintenance staff, cleaning staff, and safety personnel have swipe card and/or key access into campus buildings and residence halls as well.

Community Safety officers patrol campus residence halls, other buildings, grounds, and parking lots to ensure the security of the campus. Any safety or security-related grounds or maintenance issues, such as occluded sightlines for walking paths, non-functioning exterior lighting on campus, or non-functioning emergency phones, are reported to facilities services for remediation and/or repair.

### **Community Safety Authority and Jurisdiction**

Community Safety personnel (CSOs) are not sworn law enforcement officers. Community Safety's enforcement authority extends to safety and security tasks such as enforcing college policy, responding to alarms, and following up on reports of suspicious activity on on-campus property, campus public-property, and non-campus property within the direct vicinity of the campus. Oregon law does permit CSOs to perform citizen's arrests for crimes they witness. However, departmental policy prohibits CSOs from detaining or

arresting people for criminal violations and relies on local law enforcement for assistance when arrest may be warranted. When law enforcement assistance is required, Community Safety personnel collaborate with the Portland Police Bureau (PPB). Community Safety refers criminal activity to the PPB and collaborates on investigations as appropriate to the circumstances. Minor offenses, such as violations of college policy, may be referred to the assistant dean of student rights and responsibilities, the college's Judicial Board, and/or the Honor Council.

Community Safety's patrol jurisdiction includes all property contained within the main campus, and the public streets bordering campus. Reed's southern border is SE Woodstock Blvd, from the corner of SE Woodstock Blvd and SE 28th Ave to the corner of SE Woodstock Blvd and César E. Chávez Blvd (SE 39th Ave). This also extends to the Parker House, situated on the south side of SE Woodstock Blvd. Reed's western border is SE 28th Ave, from the corner of SE Woodstock Blvd to SE Steele St. This also includes two warehouses and the Birchwood apartments, both situated on the west side of SE 28th Ave. Reed's northern border is SE Steele St. from the corner of SE 28th Ave and SE Steele St. to the corner of SE 28th Ave and César E. Chávez Blvd. This also extends to the parking lot situated on the northeast corner of the SE 28th Ave and SE Steele St. intersection. Reed's eastern patrol jurisdiction boundary is César E. Chávez Blvd, from the corner of SE Steele St and César E. Chávez Blvd to the corner of SE Woodstock Blvd and César E. Chávez Blvd.

While Community Safety's enforcement authority also extends to adjacent and nearby non-campus Reed owned properties, those properties are not considered part of Reed's standard patrol jurisdiction.

### Partnership Agreement (Memorandum of Understanding)

There is no formal written memoranda of understanding (MOU) between Reed College and the Portland Police Bureau for investigations of alleged criminal incidents or otherwise.

### **Reporting Crimes Promptly**

Reed College encourages all members of its community to promptly and accurately report all crimes to either the Community Safety department and/or PPB. Emergencies should be reported to Community Safety or by calling 911 for PPB response. Witnesses are encouraged to report crimes when the victim of a crime elects not to, or is unable to make such a report. Community Safety can be reached 24 hours a day, 7 days a week at 503/788-6666, or by stopping by the 28 West building located at 5436 SE 28th Ave., just south of the Health and Counseling Center.

### **Campus Security Authorities**

The Clery Act recognizes certain college officials and offices as Campus Safety Authorities (CSAs) for the purpose of making timely warning reports, emergency notifications, and the annual statistical disclosure. The Act defines these individuals as, "An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. An official is defined as a person who has the authority and the duty to take action or respond to particular issues on behalf of the institution." While reporting crimes promptly to Community Safety and/or the PPB is the preference of the college, Reed College has multiple other preferred CSA positions and offices to which crimes can be reported. Reed College mandates that people occupying positions identified as CSAs complete annual training advising them of their role and reporting responsibilities. CSAs are charged with reporting to Community Safety any allegations of Clery Act crimes reported to them or witnessed by them in their capacity as a CSA. Additionally, all CSAs are emailed at least once a year to remind them of their reporting obligation and to request information on any possible Clery crimes that have not yet been reported by the CSA to Community Safety. Using criteria the US Department of Education has outlined under the Clery Act, Reed College has classified individuals in the following roles as Campus Security Authorities (CSAs):

- President, Vice Presidents
- All Deans, Associate Deans, and Assistant Deans

- All Community Safety staff (including student employees)
- Title IX Coordinator and Deputy Coordinator(s)
- Advisors to the Judicial Board
- Advisors to the Honor Council
- Members of the Bias Education & Response Team
- All professional staff in the following areas:
  - o Nuclear Reactor staff (including student employees)
  - President's Office
  - Dean of Students' Office
  - Residence Life
  - Office for Student Engagement
  - Physical Education (including all outdoor programs instructors, sport team coaches, other instructors, day and overnight trip leaders, or similar)
  - Gray Fund trip leaders
  - Ski Cabin Manager
  - Admissions staff responsible for overseeing events involving prospective students
  - Director, International Programs Office
  - All Human Resources Staff
  - Any other staff or faculty members who directly oversee student groups
- Students in the following roles:
  - Judicial Board Members
  - Honor Council Members
  - Sports Center employees responsible for controlling entry
  - Dorm hosts
  - Night Bus Drivers
  - Night Owls
  - Nuclear Reactor staff
  - House Advisors
  - Orientation Coordinators
  - ISS student workers
  - MRC student workers

- SEEDS student workers
- Study Abroad student workers
- Library Front Desk student workers

A link to the full list of Reed College's **preferred** CSAs and their contact information can be found on this page of the Reed website: <a href="https://www.reed.edu/community\_safety/campus-security-authorities.">https://www.reed.edu/community\_safety/campus-security-authorities.</a>

### **Anonymous Reporting**

Anonymous reporting is allowed for incidents of domestic violence, dating violence, sexual assault, and stalking. An anonymous report is one where the identity of the person making the report is unknown to the college. Anonymous reports will be included in the annual disclosure of crime statistics. The anonymous reporting form is available on this page of the Reed website:

https://reed-advocate.symplicity.com/titleix\_report/index.php/pid289471

A confidential report is one where the identity of the person making the report is protected from disclosure to certain people or offices. Confidential reporting is allowed for those who are not obligated reporters for incidents of domestic violence, dating violence, sexual assault, and stalking. However, certain types of incidents, such as child abuse as defined in Oregon law, or reports that constitute an imminent threat of harm, must be reported.

Reports made to medical staff are one example of confidential reports where the identity of the person making the report is known by a clinician but not disclosed to staff outside of the Health and Counseling Center.

The DHM and Title IX policies provide additional information about anonymous and confidential reporting.

### **Policy Addressing Counselors**

Reed's directors of Health and Counseling communicate to Community Safety de-identified information regarding sexual assault to ensure accurate statistical reporting in the Annual Security and Fire Safety report. The directors work closely with the Health and Counseling services staff and Community Safety to ensure anonymity and to prevent double reporting. Reed has no policy requiring counselors to advise or compel patients to report crimes that are perpetrated upon them. The agency to make that decision always belongs to the patient.

### Statement of Responsibility for Security of Self & Others

Community Safety's mission is to provide a safe college community through collaboration. To that end, they ask that all members of the community share responsibility for their own safety and the safety of those around them. They therefore encourage the reporting of suspicious activities on campus to the Community Safety department.

### **Hazing Policy**

The purpose of Reed's hazing policy is to maintain a welcoming and inclusive campus environment that includes protection of the health, safety, and welfare of the campus community; and to comply with applicable laws, including Oregon state law prohibiting hazing at colleges and universities and the federal Stop Campus Hazing Act. The policy applies to all student organizations and their individual members.

Reed College defines hazing as any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons regardless of the willingness of such other person or persons to participate, that:

- is committed in the course of an initiation into, an affiliation with, the maintenance of membership in, or the attainment of any office or status in a student organization; and
- causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of

physical or psychological injury, or adversely affects physical health or safety, including but not limited to:

- whipping, beating, striking, electronic shocking, branding, placing of a harmful substance on someone's body, or similar activity;
- causing, coercing, or otherwise inducing sleep deprivation, exposure to the elements, confinement in a small space, extreme calisthenics, or other similar activity;
- causing, coercing, or otherwise inducing another person to consume food, liquid, alcohol, drugs, or other substances;
- causing, coercing, or otherwise inducing another person to perform sexual acts;
- any activity that places another person in reasonable fear of bodily harm through the use of threatening words or conduct;
- any activity against another person that includes a criminal violation of local, State, Tribal, or Federal law; and
- any activity that induces, causes, or requires another person to perform a duty or task that involves a criminal violation of local, State, Tribal, or Federal law or an act of hazing.

This policy prohibits hazing within student organizations. Student organization means an organization at the College (such as a club, society, association, club sports team, band, or student government) in which two or more of the members are students enrolled at the college, whether or not the organization is established or recognized by the college.

Both student organizations and their individual members may be held accountable for violation of this policy. Members of student organizations include students, volunteers, coaches, faculty advisers, and staff advisers of a student organization.

This policy also prohibits retaliation for exercising rights under this policy. For the purpose of the hazing policy retaliation is defined as: intimidation, threats, coercion, or discrimination against any individual by the college, a student, an employee, or any other person authorized by the college to provide aid, benefit, or service under the college's education program or activity, for the purpose of interfering with any right or privilege secured by this policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, hearing, or grievance procedures under this policy.

To make a report about conduct that may be prohibited by this policy, including retaliation, an individual should contact the assistant dean for student rights & responsibilities, the Student Life Office, or Community Safety. Reports may be made in person, by telephone, by mail, by email, or by completing the online reporting form at the following url:

https://reed-advocate.symplicity.com/public\_report/index.php/pid1602 99?

The college will follow student, community, employee and/or faculty investigation and accountability processes as appropriate depending on the allegations and those who are alleged to have engaged in conduct prohibited by this policy. Report investigations and/or accountability processes may be pursued with respect to both organizations and/or individual community members.

In instances where an allegation of this policy overlaps with an allegation of the college's Sex-Based Harassment & Discrimination Policy, the hazing allegation will be addressed via the college's Sex-Based Harassment & Discrimination Procedures.

During the investigation of a report, interim non-disciplinary steps may be taken to protect individuals and prevent further hazing.

Additionally, the appropriate office of the college may take actions designed to remedy or to prevent hazing that are non-disciplinary in nature.

Should an alleged hazing incident(s) result in a referral to one or more of the established Reed accountability processes, such processes will take place according to the relevant policies and procedures. If appropriate, the college may refer an incident of hazing to law enforcement, in addition to a college accountability process.

Each academic year, Reed offers research-informed campus-wide hazing prevention programs for students, faculty, and staff. The training includes information about the harmful effects of hazing, the relevant laws and institutional policies that prohibit hazing, how to report incidents of hazing, and how such incidents will be investigated. The training will also include primary prevention strategies intended to stop hazing before it occurs which includes skill building for bystander intervention, information about ethical leadership, and the promotion of strategies for building group cohesion without hazing.

Information on the state of Oregon's antihazing law can be found on the Oregon State Legislature website at the following URL: <a href="https://oregon.public.law/statutes/ors-163.197">https://oregon.public.law/statutes/ors-163.197</a>

### **Security Awareness and Crime Prevention Programs**

At the beginning of every academic year, Community Safety and other groups conduct safety-related presentations and discussions for students, staff, and faculty. Community Safety partners with Residence Life, the Health & Counseling Center, Sexual Health and Relationship Education, and the Dean of Students Office to provide harm reduction and safety information to incoming students during orientation. Every year, during the summer prior to fall term, incoming first-year students are required to participate in an online educational module on sexual and relationship violence, stalking, and the use of alcohol and other drugs. Every year during Orientation, new students

receive sexual and relationship violence primary prevention training and attend a presentation about alcohol and other drugs. Annually, throughout the academic year, the Sexual Health, Advocacy, and Relationship Education (SHARE) program sponsors primary prevention, bystander intervention, and awareness events and trainings. Information regarding sexual assault, relationship violence, and stalking, including many available resources, is posted on the Reed SHARE website, and event-specific information is posted in common areas on campus, in the biweekly student news email, on social media, and in the Options and Resources Handbook for Student and Employee Victims of Sexual Misconduct. New faculty and staff complete online harassment and discrimination training, as well as a mandatory safety orientation, which is coordinated by the Office of Environmental Health and Safety. All Title IX obligated reporters (which includes all staff and faculty) are also given annual Title IX obligated reporter training.

### **Additional Safety Programs**

**Night Bus:** Reed College's night bus program provides safe, nighttime transportation for students to off-campus locations during specified times.

**Safety Escorts/Rides:** Community Safety also offers individual on-campus escorts for any Reed community member. For students living adjacent to campus, but not in college residences, Community Safety will provide an escort or arrange a taxi, depending on the specific circumstances.

**Emergency Phones:** Emergency "blue-light" phones may be found throughout campus and all community members are encouraged to identify the location of these phones as they are positioned on their typical travel routes.

**Crime Prevention:** The Community Safety office provides crime prevention information as well as online registration for motorized vehicles, and registration for bicycles at the Community Safety office. Additionally, Community Safety holds fun, alternative events throughout the year at times when there is elevated use of alcohol

and other drug use on campus. These events provide fun alternative spaces that allow students and Community Safety officers to interact in a positive, non-enforcement-oriented capacity. Such events include S'mores Night, and the annual April 20th Voodoo Doughnut Giveaway, among others. It is the intention of the Community Safety department to create friendly, professional relationships between its staff and the student population to encourage engagement in prevention activities and to lower the barriers to reporting crimes. In 2024 the college initiated physical access control of campus parking lots by installing security gates on a parking lot intended to test the operational concept and prepare the campus community for the long-term changes. The security enhancement was in response to crime in campus parking lots, including vehicle break-ins, thefts of catalytic converters, and thefts of vehicles. The college is assessing further installations to eventually include all primary on-campus parking areas.

**Night Owls:** The Night Owl program is intended to increase the safety of Reed students and campus visitors during weekend evenings by providing friendly, sober outreach and support, intervening as bystanders when safe and appropriate, and contacting Community Safety to assist in situations that may require more extensive assessment and intervention.

Night Owls travel in teams of two in high-visibility gear, including a backpack full of snacks, water, and other harm reduction supplies. They travel to areas on campus where students congregate during weekend nights and large campus-wide events to engage and interact with students. Night Owls enhance student safety through early detection of potential medical or psychological emergencies, including alcohol and other drug overuse, interpersonal conflicts and environmental hazards.

### Monitoring Off-Campus and Non-campus Criminal Activity for the Safety of Off-Campus and Non-campus Student Organizations

Community Safety does not provide security services to off-campus or non-campus student groups. It is the responsibility of the Office for Student Engagement to monitor recognized student organizations,

but there are currently no recognized student organizations that have off-campus housing. Criminal activity in Portland is monitored and recorded by the Portland Police Bureau (PPB), with whom Community Safety collaborates when violations of federal, state, or local laws occur.

Students should report criminal activity at off-campus, or non-campus, locations to the PPB, or whichever law enforcement agency has jurisdiction over the location.

### **Alcohol and Other Drugs Policy**

In compliance with section 120(a) through (d) of the HEA, otherwise known as the Drug-Free Schools and Communities Act of 1989, a comprehensive list of direct links to all AOD-related policies, procedures, and guidelines can be found here on the Reed College website:

https://www.reed.edu/academic/gbook/comm\_pol/drug\_policy.html#drugalcoholpolicv

### The following are excerpted or paraphrased from the Reed Alcohol and Other Drug Policy:

The possession, use, sale, or distribution of alcoholic beverages where minors are involved are violations of the Alcohol and Other Drug Policy and Oregon state underage drinking laws. The Student Life office will seek resolution through the honor process.

In keeping with local, state, and federal drug laws, the illegal use, sale, transfer, dispensing, possession and manufacture of illicit drugs, or being under the influence of illegal drugs, or the illegal use, possession, or abusive use of alcohol on the Reed College campus or during official Reed activities is a violation of college policy and is prohibited. In particular, illegal drugs and illegal drug paraphernalia are not permitted anywhere on the Reed College campus. The manufacture of illegal drugs, the growing of cannabis and other illegal psychoactive plants, and the distillation of alcohol are felonies under applicable federal law and are not allowed on college property.

A note on cannabis: The possession or use of cannabis on the Reed College campus is not permitted. Although Oregon state law permits the use and possession of cannabis within certain restrictions for those who are 21 and over, the state law prohibits cannabis use in public spaces and specifically lists schools as defined public places. As an institution of higher education, a private-property owner, and an employer, Reed College has the right to define what is permissible conduct on the campus and in the workplace. Moreover, cannabis possession and use is illegal under federal law, and permitting its use at Reed College would violate the Drug-Free Schools and Communities Act.

If Reed College fails to comply with the federal Drug-Free Schools and Communities Act, it risks becoming ineligible for federal funding and student financial aid programs, such as National Science Foundation grants, Pell grants, and all other forms of federal financial aid.

The Reed College Alcohol and Other Drugs policy is actively enforced by Community Safety. When CSOs encounter, or respond to reports of, drug or alcohol possession and/or use on campus, they will gather the relevant information to pass on to the proper authority for follow up, depending on the circumstances. CSOs neither determine whether AOD violations have occurred, nor do they issue citations.

### **Alcohol and Other Drug Educational Programs**

Reed College offers Alcohol and Other Drug abuse education programs to all incoming students in the form of online orientation modules and through an in-person learning session during orientation. The contents of these programs include information regarding Reed's Alcohol and Other Drug policies, Reed's approach of harm reduction as the focus of the AOD process, and the medical amnesty program at Reed College. They also learn about norms and expectations of all community members, as well as resources available to students.

### **Alcohol and Other Drug Treatment Programs**

Individuals with substance abuse problems are encouraged to voluntarily seek assistance and appropriate treatment options. The Health and Counseling Center (HCC) provides confidential substance abuse assessments, referrals to community providers, and treatment programs for students. Students may also seek help through Student Life or Health and Counseling. Faculty are encouraged to seek advice from the dean of faculty. Staff are encouraged to talk with their supervisor or with the director of Human Resources. Confidential counseling is available to faculty and staff through the Employee Assistance Program, and information about this program is available from Human Resources.

#### **Records Disclosure**

Reed College will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceedings conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

### **Missing Student Procedures**

If a person has reason to believe that a student who resides in on-campus housing has been missing for 24 hours, the college advises this information be reported to:

- Community Safety; 503/788-6666,
- Dean of Students; 503/517-4842, or
- Director of Residence Life; 503/517-4742

Reed College requires that any missing student report received by the college must be **immediately** referred to Community Safety by calling 503/788-6666, or reported in person at the 28 West building. Community Safety will then work with the Dean of Students office and Residence Life staff to initiate an investigation.

Reed College advises all students residing in on-campus housing that they have the option to register a contact who will be notified only in the event the student is determined to be missing. This contact information will be registered confidentially, and will be accessible only to authorized campus officials and law enforcement as necessary, and may not be disclosed outside of a missing person investigation. If a student has identified such an individual, which can be done through the registrar's office, Reed will notify them no later than 24 hours after the student is determined to be missing. All students residing in on-campus housing have the option to update their confidential contact on an annual basis, with no requirement that they add a contact, or that the contact remain the same from year to year.

Reed College advises all students residing in on-campus housing that the college will notify the student's confidential emergency contact(s) whom the student designated in the event they are determined to be missing, and the Portland Police Bureau (PPB), unless the PPB is the entity that made the determination that the student is missing, that the student is missing. These notifications will take place within 24 hours of the college's determination that the student is missing.

Reed College advises all students residing in on-campus housing that if a missing student is under 18 and not emancipated, in addition to notifying any additional confidential contact person designated by the student, Reed must also notify the student's custodial parent or legal guardian.

If a student who lives in on-campus housing is determined to have been missing for 24 hours, the college will initiate its missing student procedures maintained by the Dean of Students office and Community Safety. If a student residing in on-campus housing has identified a confidential contact to be alerted in the event the college determines the student is missing, Reed will notify them no later than 24 hours after the student is determined to be missing. If a student residing in on-campus housing is determined to have been missing for 24 hours and the student is under 18 years of age and is not

emancipated, Reed will notify the student's custodial parent or guardian and any other designated contact person within 24 hours. If **any** student residing in on-campus housing is determined to have been missing for 24 hours, regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, Reed will contact PPB.

## Policies, Procedures & Programs Addressing Violence Against Women Act (VAWA) Crimes

Reed College prohibits the crimes of dating violence, domestic violence, sexual assault and stalking. This includes both the Clery Act definitions of these crimes, as well as the local law enforcement jurisdiction's definitions of these crimes.

### Clery Definitions of Violence Against Women Act (VAWA) crimes:

<u>Dating violence</u> is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interactions between the persons involved in the relationship. For the purposes of this definition dating violence includes, but is not limited to:

- sexual or physical abuse, or the threat of such abuse.
- dating violence does not include acts covered under the definition of domestic violence.

<u>Domestic violence</u> is defined as a felony or misdemeanor crime of violence committed:

- by a current or former spouse or intimate partner of the victim.
- by a person with whom the victim shares a child in common.
- by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner.

- by a person similarly situated to a spouse of the victim under the domestic family violence laws of the jurisdiction in which the crime of violence occurred;
- by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

<u>Stalking</u> is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- fear for the person's safety or the safety of others; or
- suffer substantial emotional distress

For the purposes of this definition:

- Course of conduct means two or more acts, including but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Sexual Assault: An offense that meets the definition of Rape, Fondling, Incest or Statutory Rape as used in the FBI's Uniform Crime Reporting program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, A sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

- Rape— The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- <u>Fondling</u>—The touching of the private body parts of another
  person for the purpose of sexual gratification, without the
  consent of the victim, including instances where the victim is
  incapable of giving consent because of his/her age or
  because of his/her temporary or permanent mental incapacity.

- <u>Incest—Sexual</u> intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- <u>Statutory Rape</u>—Sexual intercourse with a person who is under the statutory age of consent (18 in Oregon).

### **Relevant Oregon Statutes**

Rape in the First Degree: Or. Rev. Stat. § 163.375; see id. § 163.305 (definitions)

- (1) A person who has sexual intercourse with another person commits the crime of rape in the first degree if:
  - (a) The victim is subjected to forcible compulsion by the person;
  - (b) The victim is under 12 years of age;
  - (c) (c) The victim is under 16 years of age and is the person's sibling, of the whole or half blood, the person's child or the person's spouse's child; or
  - (d) The victim is incapable of consent by reason of mental incapacitation, physical helplessness or incapability of appraising the nature of the victim's conduct.
- (2) Rape in the first degree is a Class A felony. [1971 c.743 §111; 1989 c.359 §2; 1991 c.628 §3; 2021 c.82 §4]

Rape in the Second Degree: Or. Rev. Stat. § 163.365; see id. § 163.305 (definitions)

- (1) A person who has sexual intercourse with another person commits the crime of rape in the second degree if the other person is under 14 years of age.
- (2) Rape in the second degree is a Class B felony. [1971 c.743 §110; 1989 c.359 §1; 1991 c.628 §2]

Rape in the Third Degree: Or. Rev. Stat. § 163.355; see id. § 163.305 (definitions)

(1) A person commits the crime of rape in the third degree if the person has sexual intercourse with another person under 16 years of age. (2) Rape in the third degree is a Class C felony. [1971 c.743 §109; 1991 c.628 §1]

<u>Sexual Misconduct</u>: Or. Rev. Stat. § 163.445; see also id. § 163.405 (definitions)

- (1) A person commits the crime of sexual misconduct if the person engages in sexual intercourse or oral or anal sexual intercourse with an unmarried person under 18 years of age.
- (2) Sexual misconduct is a Class C misdemeanor. [1971 c.743 §118; 2017 c.318 §8]

### Incest: 163.525

- (1) A person commits the crime of incest if the person marries or engages in sexual intercourse or oral or anal sexual intercourse with a person whom the person knows to be related to the person, either legitimately or illegitimately, as an ancestor, descendant or brother or sister of either the whole or half blood.
- (2) Incest is a Class C felony. [1971 c.743 §172; 2017 c.318 §12]

<u>Statutory Rape</u> is covered under Oregon's Sexual Misconduct, Rape in the Second Degree and Rape in the Third Degree statutes.

### **Education and Awareness Programs**

#### Education

Reed College has programs to prevent dating violence, domestic violence, stalking and sexual assault. Programs to prevent dating violence, domestic violence, sexual assault, and stalking means comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault, and stalking that:

 Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research or assessed for value, effectiveness, or outcome; and  Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community, and societal levels.

Programs to prevent dating violence, domestic violence, sexual assault, and stalking include both primary prevention and awareness programs directed at incoming students and new employees and ongoing prevention and awareness campaigns directed at students and employees.

The Sexual Health, Advocacy, and Relationship Education (SHARE) program coordinates and implements primary prevention and awareness activities for students regarding sexual assault, relationship abuse (including dating and domestic violence), and stalking. Prevention programming is developed, implemented, and evaluated under the direction of the SHARE program director in collaboration with students, campus partners at Reed and in the state of Oregon, consultation with community resource groups, and other shareholders on campus to ensure that it is culturally relevant, inclusive of diverse communities and identities, and responsive to community needs and environmental factors. All programming is informed by research about promising and best practices, and works to build community norms of consent and bystander intervention.

Primary prevention programs for students include an online interpersonal violence prevention module which they complete before arriving on campus. During orientation week, incoming students attend a "Sexual Health & Relationships at Reed New Student Orientation" session. This 90-minute session provides information about interpersonal violence, advocacy, and SHARE program resources followed by a small group discussion session led by trained upperclassmen to identify risk factors for sexual violence and preventative actions to take as an active bystander.

Additionally, new students are required to attend an orientation to sex-based behaviors prohibited by Title IX and Reed College policy and returning students are required to complete an online interpersonal violence prevention refresher module annually.

### **Ongoing Awareness**

SHARE student staff conduct campus-wide informational events to share information and resources, and facilitate several awareness events each year, including workshops for friends and allies of survivors. SHARE student staff partner with other student organizations on campus to build awareness of the need for sexual and relationship violence prevention and skills for promoting healthy relationships rooted in affirmative consent and mutual respect.

### **Programs for College Employees**

Reed College has educational programs designed for employees to promote awareness and prevention of harassment and discrimination in the workplace. All incoming staff and faculty complete an online sexual harassment prevention and awareness training module. In addition, all employees are required to complete annual Title IX training. Ongoing educational opportunities for staff and faculty are implemented each year in partnership between the SHARE program and Title IX office.

### What is Consent?

Reed College defines consent as follows in its Title IX Sex-Based Harassment and Discrimination Policy:

Affirmative, conscious, relevantly informed, and fully voluntary agreement or permission to engage in a sexual act by a person age 18 or older.

Each participant in a sexual encounter is expected to obtain and give consent to each act of sexual activity in order for the activity to be considered consensual. Consent to one form of sexual activity does not constitute consent to engage in all forms of sexual activity.

Consent consists of a mutually understood outward demonstration indicating that an individual has freely chosen to engage in sexual activity. While consent can be given by words or non-verbal actions, non-verbal consent is more ambiguous than explicitly stating one's wants and limitations.

A person who does not physically resist or verbally refuse sexual activity is not necessarily giving consent. Consent may not be inferred from silence, passivity, lack of resistance, or lack of an active response. For these reasons, relying on non-verbal communication can lead to misunderstandings and is, therefore, discouraged. An incapacitated person cannot give consent. Consent may not be obtained by coercion or force.

Any party may withdraw consent prior to the completion of a sexual act. Withdrawal of consent should be outwardly demonstrated by words or actions that clearly indicate a desire to end sexual activity. Once withdrawal of consent has been expressed, sexual activity must cease.

Individuals with a previous or current intimate relationship do not automatically give either initial or continued consent to sexual activity. Even within the context of a relationship, there must be mutually understandable communication that clearly indicates a willingness to engage in sexual activity each time.

Note: Oregon state law does not specifically define consent. However, according to Oregon Revised Statute 163.315, a person is considered incapable of consenting to a sexual act if the person is:

- Under 18 years of age;
- Incapable of appraising the nature of the person's conduct;
- Mentally incapacitated; or
- Physically helpless

### Safe and Positive Options for Bystander Intervention & Risk Reduction

<u>Bystander intervention</u> is defined as safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention counters the "bystander effect"--the social norm describing that the more people present in a moment when someone may be in need of help, the less

likely one may be to offer assistance, thinking "someone else" will step in. Bystander intervention education includes:

- Why bystander intervention is needed;
- recognizing situations of potential harm;
- understanding institutional structures and cultural conditions that facilitate violence;
- overcoming barriers to intervening;
- identifying safe and effective intervention options;
- and taking action to intervene.

The following Bystander Intervention strategies are discussed in our educational programming at Reed:

- Ask Directly
  - Example: "Would you like to get out of here and go somewhere safe?"
- Create a Distraction
  - Example: Start an activity that draws other people in, like a game, a debate, or a dance party.
- Delegate to Others
  - Example: Ask someone to come with you to approach the person at risk. When it comes to expressing concern, sometimes there is power in numbers.
- Delay Intervention, Extend Support
  - Example: "I saw what happened. Would you like resources for support and guidance for this incident?"
- Document
  - This looks like taking notes or recording an incident of harassment. Only choose this if someone is already providing help, and follow up with the person after about what they would like done with this documentation.

### Reed College Bystander Intervention Education:

The principle and practice of Bystander Intervention is described in the online modules completed before students step on to campus and are reiterated as part of our "Sexual Health & Relationships at Reed New Student Orientation" programming.

Students are provided information and opportunity to reflect on proactive prevention and strategies that they may choose when intervening. Small group discussions intended to set community norms for intervention are led by facilitators. Ongoing opportunity for Bystander Intervention education occurs throughout the year, with optional training sessions available to all students and consultation for student groups available at all times.

Risk reduction is defined as options designed to:

- decrease perpetration and bystander inaction;
- increase empowerment for victim/survivor in order to promote safety; and
- help individuals and communities address conditions that facilitate violence.

### What this looks like at Reed College:

Education for incoming students is guided by state and federal legislative requirements (Oregon HB 3456 [amended HB 4164] 2023; Campus SaVE Act 2013). This includes information on consent as it applies to sexual activity and sexual relationships, the role of drugs and alcohol in one's ability to consent, information and options related to an incident of sexual misconduct (including options for reporting, process, procedure, and resolution, and support services), and strategies for bystander intervention and risk reduction.

Before coming to campus, students participate in an online intervention training that addresses interpersonal violence (sexual assault, intimate partner violence, and stalking). Students are given information on safe and positive options for bystander intervention, how to Identify and interrupt harmful behaviors, and identify the resources on campus for support.

During orientation week, peer-facilitated small group discussions encompassing Sexual Health & Relationships at Reed emphasize that the norm at Reed is "consent culture,"—one that challenges harmful social norms, and supports ongoing, mutual respect for the boundaries of ourselves and others. These discussions provide space to practice communication around consent, boundaries, and healthy relationships; sexual health and sexuality; and what we can all do to prevent and respond to sexual violence in our communities.

In new employee training, faculty and staff are provided a Title IX training which highlights Reed's antidiscrimination policies which they are expected to follow. This training is provided through the Title IX office.

### Reporting a Violence Against Women Act (VAWA) Crime

## Procedures Victims Should Follow in the Case of Alleged Dating Violence, Domestic Violence, Sexual Assault, or Stalking

Written information about options for and resources available to survivors is given to anyone reporting an incident of sexual violence, dating and domestic violence, or stalking, whether the offense occurred on or off campus. Handbooks that include the policies are available for student survivors and for employees, as their options and resources may differ. This information is also available on the college website.

### Students and college employees are given the following information about saving evidence:

Even if a survivor is not sure whether they want to report to the College or law enforcement, preserving evidence keeps those options open for the future. Evidence might include the following:

- Notes, emails, texts, and voicemails to or about the survivor
- Screenshots of social media posts
- Photographs of any injuries (including bruises, scratches, etc.)
- Clothing and bedding
- Items that the perpetrator touched or damaged

Although the timelines following exposure are important for evidence collection and potential reimbursement, survivors may still seek follow up treatment such as wellness exams, STI testing and treatment, pregnancy tests, and counseling.

## Students and college employees are given the following information on making a report:

Reports of sexual harassment, including unwanted sexual contact and assault, discrimination on the basis of gender, or other Title IX Policy violations, may be made to any obligated reporter at the college. Obligated reporters are all staff and faculty (except medical staff, Counselors, or the Confidential Advocate) and the following student workers: Student Senate members, Judicial Board members, house advisors, and student workers who supervise other student workers. These reports can be made verbally (either in person or by phone) or in writing (either in hard copy or electronically). Reports of sexual harassment and gender discrimination may also be filed directly with the US Department of Education Office of Civil Rights by phone (800/421-3481) or email (OCR@ed.gov).

Survivors have the option of reporting to law enforcement instead of or in addition to the college. On campus, the SHARE director and Community Safety staff can facilitate the process and may coordinate with law enforcement to conduct the interview on campus.

Survivors do not have to talk to police and can change their minds at any time. They have the right to have an advocate or ally with them when talking to law enforcement or college personnel. If the survivor chooses not to contact the police, Community Safety staff may contact the police if this is the only reasonable means of mitigating an ongoing danger to the campus community. In situations wherein Community Safety staff need to involve outside law enforcement due to an ongoing threat to the campus community, the privacy of the survivor will be prioritized.

Campus Reporting Resources:	Off-campus Reporting Resources:
Community Safety: 503/788-6666	Portland Police Emergency: 911
SHARE director: 503/517-7966	Portland Police Non-Emergency: 311
Title IX coordinator: 503/517-7722	Multnomah County Victim Advocates: 503/988-7606

## Students and college employees are given the following information on their rights as survivors:

Under Title IX and federal and Oregon state law, survivors have the right to:

- Talk to anyone about the assault or abuse;
- Refuse to talk to anyone, including police or college officials, and may change their mind at any time;
- Report to law enforcement, Community Safety, or both, and have assistance from Community Safety in making a law enforcement report;
- Have someone with them when they talk to law enforcement or Community Safety;
- In cases of sexual assault, receive a medical forensic examination at a hospital (within 120 hours of the assault) whether or not the survivor reports to law enforcement, which helps keep options open for reporting in the future;
- In cases of sexual assault, get a free wellness exam at a
  hospital, including emergency contraception and sexually
  transmitted infection prophylaxis if indicated, within 7 days
  (168 hours) of the assault, whether or not evidence is
  collected or a report is made, and receive up to five
  counseling sessions paid for by the state's SAVE fund (these
  services may also be available through primary care
  providers);
- File a complaint with the appropriate disciplinary body, and, if the college brings a complaint, to join it or decline to participate in the process without penalty;
- Receive reasonable accommodations to minimize the impact of sexual assault, dating/domestic violence, and stalking on their education and/or employment.

This list is not intended to be comprehensive. Survivors may have additional rights and may wish to contact a victim services attorney or an advocate.

# Students and college employees are given the following information on no-contact orders and court-issued orders of protection:

No-contact orders between two members of the Reed community may be requested from the dean of faculty, the director of Human Resources, the director of Community Safety, or the Title IX coordinator. In all cases, Community Safety is the department that issues the no-contact order. No-contact orders are non-punitive and typically reciprocal unless they are a sanction following a finding of responsibility for a policy violation.

Survivors may be eligible for court-issued protective orders. Reed honors all court-issued protective orders.

Survivors can contact Multnomah County Victim Assistance at 503-988-3222 for questions regarding or assistance with ongoing court cases.

Survivors can seek resources and aid from the Gateway Center at 503-988-6400. The Gateway Center is ran by the Oregon Domestic & Sexual Violence Coordination Office.

## College Response to Violence Against Women Act (VAWA) Crimes

Procedures Reed College Will Follow in the Case of Alleged Dating Violence, Domestic Violence, Sexual Assault, or Stalking

## Students and college employees are given the following information about confidentiality:

Reed strives to protect a survivor's privacy. Information about a survivor may need to be disclosed to others in two primary circumstances. First, to provide necessary supportive measures. When a survivor requests supportive measures, the Title IX coordinator or confidential advocate will determine what information

must be disclosed and to whom. Only information that is necessary to provide the requested supportive measures in a timely manner will be disclosed.

The second instance that information may need to be shared in is when there are circumstances, such as a pattern of behavior, allegations of severe misconduct, or a compelling threat to health and/or safety, where the college may need to initiate a formal complaint without the complainant's consent in order to stop, prevent, and remedy the matter.

In all cases, the college will maintain the privacy of the complainant's information to the extent possible. Whenever possible, survivors will be told which information will be shared, with whom, and why. When practical, they will be notified before their information is shared and safety plans would be put in place in advance. Any information published by the college about incidents of sexual assault, dating and domestic violence, and stalking in its Annual Security and Fire Safety Report and other college publications does not include information that could identify the parties involved.

Students are given the following information about existing counseling, health, mental health, immigration assistance, student financial aid and other services available for victims. Contact information for resources is included in the materials provided to victims:

Advocacy: Free crisis and systems advocacy is provided by the Sexual Health, Advocacy, & Relationship Education (SHARE) program director, a certified confidential advocate with legal privilege in the state of Oregon. The advocate provides emotional support, information about options for reporting, on and off campus resources, and supportive measures which may be available to survivors, and assists survivors in accessing services on and off campus.

Counseling: Free counseling for current students is available at Health and Counseling Center (HCC). The HCC can also make referrals to community providers.

Medical care: Injuries from sexual assault, dating violence, or domestic violence may be treatable by Reed Health and Counseling Center or at an emergency room. Sexual assault survivors may have concerns about unwanted pregnancy or sexually transmitted infections. Emergency contraception is available both at the Reed College Bookstore and from off-campus pharmacists without prescription. Emergency contraception is also available at the Health & Counseling Center, but does require a nurse or medical provider visit. These visits are prioritized as same-day or walk-in visits. A medical provider (at the Reed Health and Counseling Center or an off-campus clinic) can write a prescription for prophylactic drugs that can prevent some STIs.

Medical forensic exams: These exams are for survivors of sexual assault and may include evidence collection. Evidence must be collected within 120 hours of the incident. If a survivor is considering a forensic exam, it's best not to shower, change clothes, eat or drink, or go to the bathroom before the exam. It is not necessary to report to law enforcement in order to receive an exam; the survivor can have the evidence collected and decide later whether to report. Individual case circumstances may warrant urgent evidence collection beyond 120 hrs after assault (i.e., multiple assailants, survivor was unconscious for a period of time, or when requested by the law enforcement agency). To collect evidence that may be used in prosecution, a trained nurse examiner will take swabs and samples from the survivor's body and will collect clothes the survivor was wearing during or after the incident. The nurse will also document injuries. There is no cost for the exam. Even if the survivor does not want evidence collected, the nurse examiner can provide medical care within 7 days (168 hours) of the incident, and, if indicated, offer emergency contraception and medications that can prevent some sexually transmitted infections from developing. The nurse can also help the survivor complete an application for up to five sessions of counseling which will be paid for by the state of Oregon. In Multnomah County, where Reed is located, exams are conducted in

hospital emergency rooms. SHARE advocates can arrange transportation to the hospital at no cost to the survivor. An advocate or friend can accompany the survivor.

Financial aid: No financial aid is available specifically for survivors of sexual misconduct. Some emergency grant funds and loans may be available to any student experiencing financial hardship. For general questions about financial aid, students may contact the financial aid office.

Immigration assistance: Some immigration relief may be available to noncitizen survivors of violent crimes (including sexual assault and domestic violence). Reed provides limited immigration assistance, but is unable to help with immigration relief for survivors. In addition to the Victim Rights Law Center and the Oregon Crime Victims Law Center, survivors can find information on nonprofit organizations that provide free or low-cost immigration legal services in the National Immigration Legal Services Directory (https://www.immigrationadvocates.org/legaldirectory/).

Survivors of specific types of crime may qualify for temporary T-visas or U-visas under certain conditions. The crime must be reported to law enforcement, and the survivor must cooperate fully with investigation and prosecution. It is not necessary that a conviction be obtained in order for the survivor to qualify.

Other conditions apply, and survivors should contact a victim rights or immigration attorney for more information.

All of the above information and more can be found in the SHARE handbook of Options and Resources for Student Victims of Sexual Misconduct.

College employees are given the following information about existing counseling, health, mental health, immigration assistance, and other services available for victims. Contact information for resources is included in the materials provided to victims:

Counseling: The Employee Assistance Program offers counseling in person, on the phone, or online. Your health insurance may offer mental health benefits.

Medical care: Injuries from interpersonal violence may be treatable at the HCC for students, or at an emergency room. Sexual assault survivors may have concerns about unwanted pregnancy or sexually transmitted infections. Emergency contraception is available for students at the HCC and many pharmacies without prescription, and a medical provider can write a prescription for prophylactic drugs that can prevent some STIs. These drugs should generally be taken within 72 hours of the incident, but some may be administered later. Survivors interested in these options should contact a medical provider for information.

Medical forensic exams: These exams are for survivors of sexual assault and may include the collection of evidence from their body and clothes. It is not necessary to report to law enforcement in order to receive an exam; the survivor can have the evidence collected and decide later whether to report. Evidence must be collected within 120 hours (5 days) of the incident. If a survivor is considering a forensic exam, it's best not to shower, change clothes, eat or drink, smoke, or go to the bathroom before the exam. During an exam, a trained nurse examiner may take swabs and samples from the survivor's body and may collect clothes the survivor was wearing during or after the incident. The nurse will also document injuries and coordinate treatment. There is no cost for the exam, but there may be costs for lab tests, imaging, prescriptions, and treatment for injuries. All kits will be held for a minimum of 60 years. Even if the survivor does not want evidence collected, they may be offered emergency contraception and medications that can prevent some sexually transmitted infections from developing. The nurse can also help the survivor

complete an application for up to five sessions of counseling, which will be paid for by the state of Oregon. In Multnomah County, where Reed is located, these exams are conducted in hospital emergency rooms. The SHARE program director and advocate or an advocate at Call to Safety can arrange a ride to the hospital at no cost to the survivor. An advocate or friend can accompany the survivor.

Employees are not provided information about immigration assistance proactively from the college, but the college will provide such assistance upon request through the employee's Dean or Vice President.

## Students are given the following information about supportive measures:

Reed College provides survivors with written notification of options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures. Supportive measures are intended to restore equal access to the educational program and cannot put an unreasonable burden on the respondent. The Title IX/504 coordinator will offer and coordinate appropriate, reasonably available supportive measures for a survivor after a report of sex-based discrimination (including sexual harassment and other forms of sex-based misconduct) is made (a formal complaint is not necessary). There is no fee or charge for supportive measures.

Supportive measures may also be available to a survivor who does not want to report. The SHARE program director can directly coordinate many supportive measures. SHARE student staff are provided training on college resources and off-campus options, and may be consulted for referral and connection to the advocate.

Survivors may request supportive measures directly from a department or program but should know that documentation of their need may be requested, and that all staff and faculty are required to make a report of the alleged misconduct to the Title IX coordinator.

This is a list of some supportive measures available to student survivors. If a survivor requires support that is not listed here, they are encouraged to request it from the Title IX/504 coordinator or SHARE program director who will attempt to identify, and if appropriate and reasonably available, provide the requested support or referral to an off-campus resource, depending on the resources available to the college at the time of request.

- Referral to counseling or medical services;
- Referral to the Employee Assistance Program;
- Referral to community-based service providers;
- Student financial aid counseling;
- Extensions of deadlines and other course-related adjustments;
- Campus escort services or other safety planning;
- Increased security and monitoring of certain areas of the campus;
- Restrictions on contact applied to one or more parties;
- Class schedule modifications, withdrawals, or leaves of absence;
- Changes in class, work, housing, or extracurricular or any other activity, regardless of whether there is or is not a comparable alternative; and
- Training and education programs related to sex-based harassment.

## College employees are given the following information about accommodations and protective measures:

Reed College provides survivors with written notification of options for, available assistance in, and how to request supportive measures. Supportive measures are intended to restore equal access to the college's program, and cannot put an unreasonable burden on the respondent. The Title IX/504 coordinator will offer and coordinate appropriate, reasonably available supportive measures for a survivor after a report of sexual harassment or misconduct is made (a formal complaint is not necessary). There is no fee or charge for supportive measures.

Survivors may request supportive measures directly from their department but should know that documentation of their need may be requested, and the staff member they are requesting the support from will be required to submit a Title IX report.

This is a list of some supportive measures available to staff and faculty survivors. If a survivor requires support that is not listed here, they are encouraged to request it from the Title IX/504 coordinator, who will attempt to identify, and if appropriate and reasonably available, provide the requested support or referral to an off-campus resource, depending on the resources available to the college at the time of request.

- No-contact orders (mutual and reciprocal)
- Campus escorts by Community Safety
- Change in hours or reassignment to minimize contact between the parties
- Oregon law allows for reasonable employment leave for victims of domestic violence, sexual assault, criminal harassment or stalking, and for the parent or guardian of a minor child or dependent who is a victim of such acts

## **On-Campus Resources**

Resource	Provider	Contact
Counseling	Health & Counseling Center	503-777-7281 (Mon-Fri 9am -
	5380 SE 28th Ave Portland, OR 97202	12pm and 1pm - 5pm)
Health	Health & Counseling Center	503-777-7281 (Mon-Fri 9am -
	5380 SE 28th Ave Portland, OR 97202	4:30pm)
Mental Health	Health & Counseling Center	503-777-7281 (Mon-Fri 9am -
	5380 SE 28th Ave Portland, OR 97202	12pm and 1pm - 5pm)
Victim Advocacy, Reporting	SHARE (Sexual Health,	503-517-7966 (Mon-Fri
Assistance	Advocacy, and Relationship	8:30am - 5pm)
	Education	
	Gray Campus Center, Rm 103	
Legal Assistance	Not available	See off-campus resources
VISA & Immigration	International Student Services,	
	Human resources	503-517-4000 (HR)
Work Accommodations,	Human Resources	503-517-4000 (M-F
Employee Assistance	Eliot Hall, Rm 305	8:30-4:30pm)
International Student	International Student Services	503-517-5538 (hours vary)
Services	Gray Campus Center, Rm 104	
Small Emergency Grants	VP & Dean of Admission &	503-777-7538 (M-F 8:30am -
	Financial Aid	12pm and 1pm - 5pm)
	Eliot Hall, Rm 200	
Emergency Loans	Student Accounts & Loan	503-777-7504
	Coordinator	
	Eliot Hall, Rm 308	
Tutoring & Academic Support	Office of Student Life	503-517-7396
	Eliot Hall, Rm 218	
Campus Escorts, No Contact	Community Safety	503-517-5355 (24/7)
Orders	5436 SE 28th Ave Portland,	
	OR 97202	
Housing Accommodations	Residence Life	503-777-7536
	5436 SE 28th Ave Portland	
	OR 97202	
Title IX supportive measures,	Title IX Office	503-517-7722
resolution options, guidance		

The above chart is not an exhaustive list of possible on-campus resources available. Please reach out to Community Safety, the Title IX coordinator, or the SHARE director for more information.

#### **Off-Campus Resources**

Resource	Provider	Contact
After-hours medical advice	Fonemed	1-800-214-4469
24/7 Medical care	OHSU: Oregon Health Sciences University	503-494-8311
24/7 Medical care	Providence Milwaukie Hospital	503-513-8300
24/7 Crisis Counseling	Reed Counseling Hotline	866-432-1224
Emergency Police, Fire, Ambulance	City of Portland	911
National Sexual Assault Hotline	RAINN	1-800-656-4673
24/7 Suicide & Crisis Chat Line (English & Spanish)	SAMHSA	988
Sexual assault and domestic violence support and advocacy	Call to Safety	1-888-235-5333
Trans Lifeline Hotline	Trans Lifeline	1-877-565-8860
LGBTQ+ Suicide Prevention & Crisis Intervention	The Trevor Project	1-866-488-7386
Free or Low-Cost Immigration Legal Services	National Immigration Legal Services Directory	https://www.immigrationadvoc ates.org/nonprofit/legaldirecto rv/
Legal assistance, Immigration Assistance	Victim Rights Law Center	503-274-5477
Legal Assistance	Oregon Crime Victims Law Center	503-208-8160
Immigration Assistance	National Immigration Legal	www.immigrationadvocates.or
	Services Directory	g/nonprofit/legaldirectory

The above chart is not an exhaustive list of possible off-campus resources available. Please reach out to Community Safety, the Title IX coordinator, or SHARE director for more information.

## Sex-Based Harassment and Discrimination Policy and Procedures (Title IX-compliant policy)

Title IX is a federal law that protects the rights of all students to get an education and participate fully in campus activities by prohibiting discrimination and harassment based on sex. Each educational institution approves its own policy and procedures to implement Title IX. Staff and faculty are also protected by Title IX, in addition to protections that may be provided by Title VII of the Civil Rights Act of 1964

(https://www.eeoc.gov/laws/statutes/titlevii.cfm).

The Sex-Based Harassment and Discrimination Policy includes prohibitions against sexual harassment, sexual assault, dating and domestic violence, and stalking. When the college receives a report

of those behaviors, it is obliged to respond according to its policies and the law. Supportive measures may be available to survivors with or without a complaint or resolution process.

### Filing a Sex-Based Harassment or Discrimination Report

A "report" is different from a formal complaint. The college responds to all reports, but normally does not file a formal complaint. Formal complaints may be filed by complainants or the Title IX coordinator. In determining whether to file a formal complaint the college will balance the requests of a complainant with obligations to maintain a safe and non-discriminatory campus environment. Complaints Initiate the college's Sex-Based Harassment and Discrimination Procedures.

Reports of sexual harassment, including unwanted sexual contact and assault, discrimination on the basis of gender, or other Sex-Based Harassment and Discrimination violations may be made to any obligated reporter of the college. These reports can be made verbally (either in person or by phone) or in writing (either in hard copy or electronically).

Reports of sexual harassment and gender discrimination may also be filed directly with the US Department of Education Office of Civil Rights by phone (800/421-3481) or email (OCR@ed.gov). All reports of potential violations of the Title IX Policy receive prompt attention and response.

"Respondent" is the term used for the person accused of misconduct. "complainant" is the term used for the person targeted by the misconduct. There is no formally required content to make a report, but the following information is helpful and obligated reporters are required to disclose all the information they know about the matter:

- Name and Reed affiliation (e.g. student, faculty, staff, visitor) of the person making the report;
- Name and Reed affiliation of the subjects of the report, i.e. the complainant and respondent;
- A brief statement of the event or events which are the cause of the report, including relevant date and location.

### **Disciplinary Processes**

Reed College has adopted procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking that provides that the proceedings will include a prompt, fair, and impartial process from the initial investigation to the final result. A prompt, fair, and impartial proceeding includes a proceeding that is:

- (A) Completed within reasonably prompt timeframes designated by the institution's procedures, including a process that allows for the extension of timeframes for good cause with written notice to the Complainant and Respondent of the delay and the reason for the delay
- (B) Conducted in a manner that-
  - Is consistent with the institution's policies and transparent to the complainant and respondent;
  - Includes timely notice of meetings at which the complainant and respondent, or both, may be present, and
  - 3. Provides timely and equal access to the complainant, respondent, and appropriate officials to any information that will be used during hearings; and
- (C) Conducted by officials who do not have a conflict of interest or bias for or against the complainant and respondent.

Reed College has adopted procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault or stalking that provides that the proceedings will:

- (A) Be conducted by officials who, at a minimum, receive annual training on the issues related to dating violence, domestic violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability;
- (B) Provide the complainant and respondent with the same opportunities to have others present during grievance processes, including the opportunity to be accompanied to any related meeting or proceeding by up to two advisors of their choice. (Advisor means any individual who provides the

- complainant and respondent support, guidance, or advice.)
- (C) Not limit the choice of advisors or presence for either the complainant and respondent in any meeting or institutional grievance procedures; however, the institution may establish restrictions regarding the extent to which the advisors may participate in the proceedings, as long as the restrictions apply equally to both parties; and
- (D) Require simultaneous notification, in writing, to both the complainant and respondent, of the result of any institutional grievance procedures that arises from an allegation of dating violence, domestic violence, sexual assault, or stalking. (Result means any initial, interim, or final decision by the decisionmaker. Notwithstanding section 444 of the General Education Provisions Act (20 U.S.C.1232g), commonly referred to as the Family Educational Rights and Privacy Act (FERPA), the result must also include the rationale for the result and the sanctions pertaining thereto if applicable.)
- (E) Require simultaneous notification, in writing, to both the complainant and respondent, of the institution's appeals process;
- (F) Require simultaneous notification, in writing, to both the complainant and respondent of any change to the result; and
- (G) Require simultaneous notification, in writing, to both the complainant and respondent of when such results become final.

In all disciplinary processes, decisions are made using a "preponderance of evidence" standard, which is defined as more likely than not to have occurred.

Cases are intended to be resolved within 30 to 90 calendar days, but this may vary depending on the complexity of the case and any appeals.

Disciplinary sanctions may range from formal warning through expulsion for students, and formal warning through termination for employees.

The following are the common sanctions that may be imposed upon students but are not limited to:

- Educational meetings with designated Student Life staff member(s)
- Health and Counseling Center meetings
- Alcohol and/or drug assessments or other interventions
- Educational programs and/or external coursework
- Financial restitution
- Disciplinary probation
- Restrictions or removal related to on-campus student employment, appointed/volunteer positions, or participation in college organizations or events
- Restrictions related to living in or accessing college-owned housing
- Removal from college-owned housing
- Suspension
- Limited exclusion from campus
- Full exclusion from campus and all college-affiliated events
- Expulsion

The following are the common sanctions that may be imposed upon employees but are not limited to:

- Written warning
- Performance improvement plan
- · Enhanced supervision, observation, or review
- Required training or education
- Probation
- Denial of pay increase/pay grade
- Loss of oversight or supervisory responsibility
- Demotion
- Reassignment
- Suspension/administrative leave
- Termination

Outcomes are final after any appeals are resolved. complainants and respondents are notified of final decisions and any sanctions. Supportive measures are available to all parties involved and may be

terminated after grievance procedures or informal resolutions have concluded.

The following are summaries of the disciplinary processes; please see the Reed website for more complete information.

#### **Student Respondents**

If a student is the respondent, the Equity and Community Conduct investigator will prepare a summary report when the investigation is completed. The report is given to the Title IX coordinator who forwards it on to the complainant, respondent, and Decisionmaker for the case when it is ready. The case is adjudicated following the steps defined in the Title IX Procedures.

#### Title IX Procedures

Seeking a resolution to a Sex-Based Harassment and Discrimination Policy violation initiates the Sex-Based Harassment and Discrimination Procedures. The complainant and respondent have equal opportunity to have two advisors of their choice with them during any meeting related to this process.

In the cases of informal resolutions, a mediator is assigned, notice is sent out to the complainant and respondent, and the parties seek to arrive at an acceptable resolution in partnership with the mediator and Title IX coordinator.

In cases of a complaint being filed, an investigation is conducted. The investigator eventually writes a Draft Investigation Report summarizing the relevant evidence and organizes an evidence file. Complainants and respondents are given an opportunity to review this report and evidence file and provide responses. After the review period, the investigator conducts any remaining investigation work and writes a Final Investigation Report and evidence file and distributes it to all parties and a policy decision-maker in preparation for a hearing. The hearing is conducted by the policy decision-maker who makes determinations of responsibility regarding alleged policy violations. When the decision-maker determines a policy was violated, the report is provided to the Title IX coordinator who

provides all the relevant information to the appropriate sanction decision-makers:

- Student respondents: Sanctioning determinations (if applicable) are assigned to the vice president for Student Life (or designee), who will consult with three assigned members of the Student Judicial Board.
- Staff respondents: Sanctioning determinations (if applicable) are assigned to the complainant's and respondent's vice president/dean, who will consult with the director of Human Resources (or designee).
- Faculty respondents: Sanctioning recommendations (if applicable) are assigned to the \*Investigating Committee who makes recommendations to the president. The president makes a final sanctioning determination and then issues a written determination to the parties and Title IX coordinator. In the case of a recommended sanction of fixed-term suspension or termination, the president's decision will be made in consultation with the Faculty Committee on Advancement and Tenure. More details on faculty sanctioning can be found in the Faculty Rules of Procedure, section J.5.

The outcome is provided to the complainant and respondent, along with instructions for equal opportunity to appeal the outcome.

## Retaliation is prohibited

Any attempted or actual retaliation in response to the Sex-Based Harassment and Discrimination Policy & Procedures is strictly prohibited and may result in disciplinary action up to and including discharge for staff or faculty, and suspension or expulsion for students.

### The Discriminatory Harassment and Misconduct Policy (DHM)

The Discriminatory Harassment and Misconduct Policy (DHM) prohibits forms of discrimination and harassment that are not sex-based, as well as prohibits bullying and staff and faculty from having sexual or romantic relationships with students.

### Filing a DHM Report

The Reed community is encouraged to report violations of the DHM to the Dean of the Faculty (for matters involving faculty), Human Resources (for matters involving staff), or Student Life or the Judicial Board (for matters exclusively involving students). The college will be responsive, providing support as needed and information about the impacted party's rights and resources.

Students and employees also have the option at all times to file a criminal complaint with law enforcement or to seek a civil remedy, in addition to or in place of using the college's procedures. They also may file formal complaints with the US Department of Education Office of Civil Rights by phone (800/421-3481) or email (OCR@ed.gov).

#### **DHM Disciplinary Procedures**

The procedures used to adjudicate complaints under the DHM policy are dependent on the status of the respondent.

- For student respondents: complaints are received by the Student Judicial Board and are handled according to the Judicial Board Code;
- For faculty respondents: complaints are received by the Dean of Faculty and handled according to sections F, G, and H of the Rules of Procedure of the Faculty;
- For staff respondents: complaints are received by the director of Human Resources and handled according to the Human Resources Formal Complaint Procedures for Staff.

The following sections outline the procedures pertaining thereto.

#### Judicial Board Code

Complaints against a student are submitted in writing to a Chair of the Student Judicial Board (J-Board), who files a copy of the complaint with the dean of Student Life before the case is heard. In brief, hearings are conducted by members of the board. For allegations where staff or faculty are the respondents of the complaint there are separate grievance procedures. Complainants and respondents have equal opportunity to choose a second and have them present during the hearing. The board submits its findings, recommendation for

sanctions if applicable, and case file to the vice president for Student Life or their designee. The final decision, including any sanctions, is made by the vice president for Student Life or their designee. The outcome is provided to the complainant and respondent, along with instructions for equal opportunity to appeal the outcome. More details about the judicial procedures may be found on the Judicial Board Code webpage of the Reed College website.

#### **Faculty Respondents**

In most cases, the Dean of the Faculty will conduct the investigation. Based on the nature and specifics of the investigative report, adjudication may move forward according to the applicable procedures in the Faculty Rules of Procedure, sections F, G, & H.

Many matters may be resolved informally. When that is not possible, there are various ways a formal complaint may be taken up. The first level of procedure lies with the Dean of the Faculty (DoF). The DoF may conclude, after some inquiry and consultation, that the issue is likely to be resolved at the DoF level. In this case, the DoF may conduct an investigation, come to a decision of responsibility, and determine an outcome which is agreeable to both the complainant and respondent. When the DoF is unable to resolve the matter or believes that the matter may need to be resolved through a different level, they will forward the matter to the appropriate committee. Procedures pertaining hereto are found in section F of the Faculty Rules of Procedure.

The second level of resolution response is managed by the Grievance Hearing Board. This board will conduct an investigation and make a determination of responsibility based on a preponderance of the evidence. The outcome is communicated by the board to the respondent and complainant. Procedures pertaining hereto are found in section G of the Faculty Rules of Procedure.

The third level of resolution response is activated when fixed term suspension or termination are possible outcomes for a faculty respondent. In these cases, the Committee on Tenure will appoint a

faculty Investigating Committee. The committee will conduct an investigation, hold a hearing, and make recommendations regarding responsibility to the president. The president will then evaluate the case and, if they deem fixed-term suspension or termination appropriate, will make their recommendation to the Board of Trustees. The board makes a final determination. Opportunities for the respondent to self-advocate are made throughout the process. More information about procedures pertaining hereto are found in section H of the Faculty Rules of Procedure.

#### **Staff Respondents**

Any staff complaint that is not deemed a Title IX incident, will be referred to Human Resources for investigation and resolution determined by the appropriate supervisor/manager.

#### **Human Resources Complaint Procedures**

Complaints against staff are resolved according to procedures outlined on the Human Resources webpage.

If the respondent is found to have violated policy, immediate action will be determined by the appropriate supervisor/manager. Even if there is no formal policy violation, actions may be taken to reduce the likelihood of the unwanted behavior recurring.

### Retaliation is prohibited

Any attempted or actual retaliation in response to the DHM Policy is strictly prohibited and may result in disciplinary action up to and including discharge for staff or faculty, and suspension or expulsion for students.

#### **Advising the Campus Community About Sex Offenders**

**Sex Offenders in Oregon:** Per section 121 of the Adam Walsh Child Protection and Safety Act of 2006 (42 U.S.C. 16921), Reed College advises community members that information about sex offenders registered in the state of Oregon can be accessed by visiting the following website: <a href="http://sexoffenders.oregon.gov/">http://sexoffenders.oregon.gov/</a>.

#### **Crime Statistics**

In accordance with federal Clery Act laws, Reed College reports all crimes required by the Clery Act that occurred on or within Reed's Clery geography that were reported to a Campus Safety Authority(CSA). Reed College Community Safety prepares crime statistics in cooperation with law enforcement agencies in whose jurisdiction Reed College owned property is located. Data is collected from Community Safety's internal incident reports and other Reed CSA reports, Portland Police Bureau reports, and the Clackamas County Sheriff's Department.

Clery Calendar Year 2024									
	On-campus	Residence Hall	Non-campus Property	Public Property	Unfounded Crimes				
Murder/Non-negligent Manslaughter	0	0	0	0	0				
Manslaughter by Negligence	0	0	0	0	0				
Sex Offenses (Total)	9	5	0	0	0				
Rape	6	4	0	0	0				
Fondling	3	1	0	0	0				
Statutory Rape	0	0	0	0	0				
Incest	0	0	0	0	0				
Domestic Violence	0	0	0	0	0				
Dating Violence	7	5	0	0	0				
Stalking	4	2	0	0	0				
Robbery	0	0	0	0	0				
Aggravated Assault	1	0	0	0	0				
Burglary	17	13	0	0	0				
Arson	8	0	0	1	0				
Motor Vehicle Theft	6	0	0	0	0				
Arrests for Liquor Law Violations	0	0	0	0	0				
Arrests for Drug Law Violations	0	0	0	0	0				
Arrests for Illegal Weapons Possession	0	0	0	0	0				
Disciplinary Referrals for Liquor Law Violations	35	28	0	0	0				
Disciplinary Referrals for Drug Law Violations	35	27 0		5	0				
Disciplinary Referrals for Illegal Weapons Possession	0	0	0	0	0				
Hate Crimes	8	2	0	0	0				

Clery Calendar Year 2023									
	On-campus	Residence Hall	Non-campus Property	Public Property	Unfounded Crimes				
Murder/Non-negligent Manslaughter	0	0	0	0	0				
Manslaughter by Negligence	0	0	0	0	0				
Sex Offenses (Total)	4	1	0	0	0				
Rape	3	1	0	0	0				
Fondling	1	0	0	0	0				
Statutory Rape	0	0	0	0	0				
Incest	0	0	0	0	0				
Domestic Violence	0	0	0	0	0				
Dating Violence	3	3	0	0	0				
Stalking	4	2	0	0	0				
Robbery	0	0	0	0	0				
Aggravated Assault	0	0	0	0	0				
Burglary	16	10	1	0	0				
Arson	2	0	0	0	0				
Motor Vehicle Theft	18	1	0	0	0				
Arrests for Liquor Law Violations	0	0	0	0	0				
Arrests for Drug Law Violations	0	0	0	0	0				
Arrests for Illegal Weapons Possession	0	0	0	0	0				
Disciplinary Referrals for Liquor Law Violations	39	31	0	0	0				
Disciplinary Referrals for Drug Law Violations	51	13	0	0	0				
Disciplinary Referrals for Illegal Weapons Possession	0	0	0	0	0				
Hate Crimes	0	0	0	0	0				

Clery Calendar Year 2022									
	On-campus	Residence Hall	Non-campus Property	Public Property	Unfounded Crimes				
Murder/Non-negligent Manslaughter	0	0	0	0	0				
Manslaughter by Negligence	0	0	0	0	0				
Sex Offenses (Total)	7	4	0	0	0				
Rape	4	3	0	0	0				
Fondling	3	1	0	0	0				
Statutory Rape	0	0	0	0	0				
Incest	0	0	0	0	0				
Domestic Violence	0	0	0	0	0				
Dating Violence	5	2	0	0	0				
Stalking	5	3	0	0	0				
Robbery	0	0	0	0	0				
Aggravated Assault	0	0	0	0	0				
Burglary	19	12	0	0	0				
Arson	0	0	0	1	0				
Motor Vehicle Theft	13	0	0	0	0				
Arrests for Liquor Law Violations	0	0	0	0	0				
Arrests for Drug Law Violations	0	0	0	0	0				
Arrests for Illegal Weapons Possession	0	0	0	0	0				
Disciplinary Referrals for Liquor Law Violations	43	16	0	0	0				
Disciplinary Referrals for Drug Law Violations	75	30	0	0	0				
Disciplinary Referrals for Illegal Weapons Possession	0	0	0	0	0				
Hate Crimes	1	0	0	0	0				

Year-to-Year Totals	2022	2023	2024
Murder/Non-negligent Manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Sex Offenses	7	4	9
Rape	4	3	6
Fondling	3	1	3
Statutory Rape	0	0	0
Incest	0	0	0
Domestic Violence	0	0	0
Dating Violence	5	3	7
Stalking	5	4	4
Robbery	0	0	0
Aggravated Assault	0	0	1
Burglary	19	16	17
Arson	1	2	8
Motor Vehicle Theft	13	18	6
Arrests for Liquor Law Violations	0	0	0
Arrests for Drug Law Violations	0	0	0
Arrests for Illegal Weapons Possession	0	0	0
Disciplinary Referrals for Liquor Law Violations	43	39	35
Disciplinary Referrals for Drug Law Violations	75	51	35
Disciplinary Referrals for Illegal Weapons Possession	0	0	0
Hate Crimes	1	0	8

#### **Discussion of Crime Statistics**

#### **Hate Crimes**

There were 8 hate crimes reported in 2024.

There was a report involving a simple assault and vandalism motivated by religious bias. In this incident a mezuzah was destroyed, and a rock was thrown through an open window and struck a student. This incident gets counted twice in the hate crime statistics, once as an assault and once as vandalism.

There was a report of intimidation motivated by ethnic bias, in which a death threat was made on social media in reply to an instagram post supporting Palestine.

There was a report of intimidation motivated by religious bias in which threats were made on social media in response to an article published by a Jewish professor.

There was an arson motivated by religious bias in which a copy of the Quran was set on fire.

There was an attempted aggravated assault in which a student was threatened with a knife by an unknown individual who made a statement about the student's perceived sexual orientation.

There was a vandalism report motivated by ethnic bias in which a memorial for Palestinians was damaged.

There was a vandalism report motivated by ethnic bias wherein swastikas were drawn on a poster for the college Ukrainian club.

There were no hate crimes reported in 2023.

There was one hate crime reported in 2022. A vehicle was vandalized and a racist slur was spray painted on it.

#### **Unfounded Crimes**

A crime is considered "unfounded" when a sworn law or commissioned enforcement official has made a formal determination that the report is false or baseless. Reed College Community Safety department personnel do not have the legal authority to unfound crimes, and Community Safety is unaware of any crimes on Reed College property having been unfounded by local law enforcement agencies. As a result, there were no unfounded crimes to report in 2022, 2023 or 2024.

## **Disciplinary Referrals for Alcohol and Other Drug Violations**

The college's policy regarding alcohol and other drugs, as well as enforcement practices and administrative follow-up actions, have remained unchanged over the reporting period. The number of documented violations is not necessarily indicative of the actual number of students engaging in prohibited conduct. As time has passed, the broader availability of cannabis products that allows for discrete possession and use, such as edibles, has increased. This has more likely than not resulted in fewer on campus disciplinary referrals issued for underage possession and use for the 2023 calendar year, and the continuing trend into the 2024 calendar year.

#### Arson

For the purposes of reporting under the Clery Act, the definition of arson includes any instance of fires set intentionally in areas not intended to hold fires.

Brief descriptions of the reported arsons in 2024 are as follows:

- · A copy of the Quran was set on fire.
- A tent was set on fire in a conflict between unhoused individuals.
- A campfire was built in an area on campus not designed to hold fire.
- Another campfire was built in an area on campus not designed to hold fire.
- A third campfire was built in an area on campus not designed to hold fire.
- A fourth campfire was built in an area on campus not designed to hold fire.
- A fifth campfire was built in an area on campus not designed to hold fire.

- High schoolers set fire to a can of aerosol deodorant in a parking lot driveway.
- A camping trailer parked next to campus was set on fire.

Brief descriptions of the reported arsons in 2023 are as follows:

- A campfire was built in an area on campus not designed to hold fire.
- High schoolers attempted to set fire to a fire extinguisher in a grassy area near a residence hall.

A brief description of of the one reported arson incident in 2022 is as follows:

A jacket was set on fire on the sidewalk next to campus.

#### **Motor Vehicle Theft**

Of the 5 motor vehicle thefts reported in 2024, two were attempted thefts of cars from campus parking lots, one was an attempted theft of a golf cart, the Community Safety electric cart was taken for a joyride by local teens and recovered, and one vehicle was successfully stolen from a parking lot. The decrease in motor vehicle thefts may be attributable to the installation of a security gate at the access point of one of the parking lots.

Of the 18 motor vehicle theft reports received in 2023, nine were cars stolen from parking lots, three were attempted car thefts from parking lots, one was a stolen electric cart, one was an attempted theft of an electric cart, one was a stolen electric scooter from a parking lot, one was a motorized unicycle stolen from inside a residence hall, and one was a vehicle theft report taken by the Portland Police Bureau for which we have no clarifying information.

Of the 13 motor vehicle thefts in 2022, seven were cars stolen from parking lots, two were electric carts, and four were attempted thefts that were not completed.

## **Fire Safety Report**

## Fire Safety Systems in Student Housing Facilities

All residential buildings are equipped with fire sprinklers and fire detection. There are detection devices in every room that are monitored by a contracted commercial alarm monitoring station 24 hours a day, 7 days a week. Alarms are immediately reported to Community Safety for initial response and investigation and to Portland Fire & Rescue via the 911 system when appropriate.

All buildings and rooms are equipped with sprinklers for fire suppression. All devices and systems meet or exceed the code requirements set forth by NFPA 70 (National Fire Codes) and by Oregon state specialty codes.

#### **Fire Drills**

In 2024, Residence Life conducted four fire drills for each residence hall. See the chart below for the details of each residence hall's fire safety system.

			rite	Safety System:	s in residence	nalis	_		8
Building	Alarm	Monitor	Sprinklers	Smoke Det.	ADA Strobe	Annual Test	Emergency Generator for Egress Lighting	Door Closers	Fire Drills Las Calendar Yea
Anna Mann	X	X	X	X	X	X	X	X	2
Aspen	X	X	X	X	X	X	X	X	2
Bidwell	X	х	Х	X	X	X	X	X	2
Birchwood Apt.	X	X	Х	X	X	X			2
Bragdon	X	Х	Х	X	X	X	X	X	2
Canyon House	X	Х	X	X	Х	Х			2
Chittick	X	х	Х	X	Х	X	X	X	2
Farm House	X	х	X	X	Х	х			2
Foster	X	X	X	X	X	X	X	X	2
Garden House	Х	х	X	Х	Х	х	х	х	2
Griffin	Х	X	X	Х	Х	Х	Х	X	2
MacNaughton	Х	X	X	X	X	х	х	X	2
McKinley	X	X	X	X	X	X	X	X	2
Naito	X	X	X	X	X	X	X	X	2
ODB-Abington	x	X	Х	X	х	х	х	X	2
ODB-Doyle	х	х	Х	х	х	х	х	x	2
ODB-Eastport	х	х	Х	х	х	х	Х	x	2
ODB-Kerr	х	х	Х	х	х	х	х	х	2
ODB-Ladd	х	х	Х	х	х	Х	Х	х	2
ODB-Quincy	х	х	Х	х	х	х	х	х	2
ODB-Westport	х	х	х	х	х	х	х	х	2
ODB-Winch	х	х	X	х	х	х	x	x	2
Reed College Apt.	х	х	х	х	х	х			2
Scholz	x	х	X	х	х	х	x	x	2
Seguoia	x	X	X	X	х	x	x	x	2
Sitka	x	×	X	x	X	X	x	x	2
Sullivan	X	x	X	X	X	X	X	X	2
Trillium	×	×	X	x	X	x	x	x	2
Woodbridge	×	×	×	×	X	x	x	x	2
Woodstock I: Russian House	х	х	х	х	х	х		х	2
Woodstock II: German House	x	×	X	×	×	x		x	2
Woodstock III: French House	X	×	X	×	x	x		x	2
Woodstock IV: Chinese House	x	X	X	x	×	x		×	2
Woodstock V: Spanish House	x	×	X	×	×	x		×	2

## Policies on Electrical Appliances, Smoking, and Open Flames

The burning of any material, including candles and incense, is prohibited. Residents found burning substances in Reed College housing or misusing or tampering with fire safety equipment (including covering smoke detectors, the removal of smoke detectors, or interfering with automatic door closures) may be fined \$100 per incident and/or required to complete residence hall-specific community service or a topic-specific community program. For incidents of misusing or tampering with fire safety equipment in common spaces, each resident in the building may be fined \$100 per incident. The College's AOD Policy also defines tampering with smoke detectors as a serious AOD violation and residents may be held accountable to the AOD Policy in addition to the housing

contract. Hanging objects from fire sprinkler pipes or blocking sprinkler heads is prohibited. Depending on the severity or frequency of the violation, further action may also occur, including, but not limited to, the honor process or administrative termination of the housing contract.

Because of fire code requirements, the following are not permitted: hot plates or small appliances that use a hot plate mechanism (such as electric tea kettles), space heaters without automatic shut offs, halogen lamps without safety cages, and string lights. Power strips with internal fuses are permitted, but putting two power strips together is not permitted.

Residents are not permitted to have personal air conditioning units in residential spaces without specific approval for a disability-related accommodation.

No hazardous materials of any kind may be used or stored in Reed College housing. This includes but is not limited to flammable materials such as firecrackers, white gas and propane, corrosives such as acids and bases, or any chemical that could harm or injure community members. Residents may be responsible for fire inspection fines for any fire code violations. Corridors must be kept free of garbage and personal property, including bicycles, motorcycles, and furniture. No motorcycles or scooters are allowed inside non-designated areas. Community Safety or Facilities Services may impound these items if left in corridors or common spaces.

Residents are not permitted on or in any portion of a residential facility not specifically designed for routine occupant use. Prohibited areas include, but are not limited to: building roofs, ledges, or overhangs, drain pipes or similar structures, mechanical spaces, or ladders or steps providing access to such areas. Residents who violate these guidelines may be charged for any damage or work required to make repairs, subject to administrative termination of their housing contract, and/or referred to the Judicial Board.

Residents and their guests must vacate Reed College housing in the event of a fire alarm. Failure to do so may result in a fine and/or administrative action. The college performs several emergency drills each year and residents are expected to comply with any instructions or notifications associated with those drills.

## Procedures that Students and Employees Should Follow in the Case of a Fire

If you see flames:

- Sound the alarm by pulling the closest fire alarm pull station.
- Immediately evacuate the building.
- Call 911 and report the fire, giving information as requested by the dispatcher. Stay on the call until released by the dispatcher.
- Notify Community Safety (503/788-6666).
- Once outside, move at least 300 feet from the building.
- Avoid blocking sidewalks, hydrants, streets, and fire lanes.
   Emergency vehicles must have clear access.
- Do not reenter the building unless told to do so by a CSO. If you hear a fire alarm in your building:
  - Evacuate the building immediately.
  - If smoke is present, keep low to the floor.
  - Before opening a door, feel the upper portion of the door or the doorknob with the back of your hand. If it is hot, do not open the door.
  - If you cannot leave the room, keep the door closed and open windows to let out smoke and heat. Seal the crack around the door if possible. Hang an object out the window to attract attention. Stay low to the floor.
  - After the last person leaves a room, close the door to slow the spread of smoke and fire.
  - Do not use elevators.

If you smell smoke or have any other indication of fire:

Immediately call Community Safety at 503/788-6666.
 Describe what you have observed and give your name and exact location.

- Alert other building occupants in the immediate area to prepare for evacuation.
- Evacuate the building if the situation gets worse or if directed by a Community Safety Officer or the Portland Fire Bureau.
- Follow the building evacuation procedures outlined above.

Fire extinguisher training is available through Environmental Health and Safety, 503/777-7788.

#### **Evacuation**

In the event that a residence hall evacuation is necessary, follow these evacuation procedures:

- Evacuate a building when an alarm is sounded or when ordered to by an authorized person.
- Be aware of the evacuation plan posted in your building.
   When the alarm sounds, or you are otherwise directed to evacuate, leave by the nearest exit.
- If you are the last one out of a room, shut the door. (In case of a fire, this limits the spread of smoke or fire.)
- Avoid the use of elevators in an earthquake or fire.
- During an emergency evacuation, it is preferable for someone to remain with and assist a non-ambulatory person if they can do so without endangering their own life. If means to evacuate are not available, shelter in place and await rescue.
- Once outside, move at least 300 feet from the building. If possible, assemble at your building's predetermined meeting site. (This will help your assigned emergency coordinator determine if everyone is out of the building.)
- Avoid blocking sidewalks, hydrants, streets, and fire lanes.
   Emergency vehicles must have clear access.
- Do not re-enter the building unless told to do so by a Community Safety Officer.

### **Fire Safety Education**

Fire extinguisher training is offered to all chemistry students before their first lab courses. Departments such as Facilities Services, Residence Life, and Community Safety can schedule fire extinguisher training from the Environmental Health and Safety department upon request.

### Reporting a Fire

Please report all fires and evidence of past fires on campus to the Community Safety department by calling the emergency phone line at 503/788-6666. Community Safety will help coordinate with the local fire department as needed. Community Safety is also the department that compiles the college's fire statistics.

#### **Plans for Fire Safety Improvements**

Reed College maintains a robust fire safety system. There are no plans at the time of this publication for future fire safety improvements.

## **Fire Statistics**

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Building	Address	Fires	Date	Time	Cause	Injuries	Deaths	Property Damage
Anna Mann	3203 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
Aspen	5410 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Bidwell	5406 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Birchwood Apts 1-5	5353 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Birchwood Apts 6-21	5353 SE 28th	1	Jan. 24	11:17 PM	Unintentional	0	0	\$0-\$99
Birchwood Apts 22-29	5353 SE 28th	1	Jan. 15	1:42 AM	Unintentional	0	0	\$100,000 - \$249,999
Birchwood Apts 30-38	5353 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Birchwood Apts 39	5353 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Bragdon	3342 SE Steele	0	N/A	N/A	N/A	N/A	N/A	N/A
Canyon House	5534 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Chinese House	3605 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
Chittick	3203 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
Farm House	5600 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Foster/Scholz	3203 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
French House	3537 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
Garden House	5532 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
German House	3511 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
Griffin	3203 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
MacNaughton	3203 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
McKinley	3203 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
Naito	3230 SE Steele	0	N/A	N/A	N/A	N/A	N/A	N/A
Old Dorm Block	3203 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
RCAs #1-4	5522 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
RCAs #15-23	5514 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
RCAs #24-35	5510 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
RCA #36	5518 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Russian House	3501 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
Sequoia	5414 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Sitka	5402 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Spanish House	3611 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
Sullivan	3234 SE Steele	0	N/A	N/A	N/A	N/A	N/A	N/A
SU Mgr's Apt	3203 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A
Trillium	5390 SE 28th	0	N/A	N/A	N/A	N/A	N/A	N/A
Woodbridge	3203 SE Woodstock	0	N/A	N/A	N/A	N/A	N/A	N/A

## 

Building	Address	Fires	Date	Time	Cause	Injuries	Deaths	Property Damage
Anna Mann	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Aspen	5410 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Bidwell	5406 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Birchwood Apts 1-5	5353 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Birchwood Apts 6-21	5353 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Birchwood Apts 22-29	5353 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Birchwood Apts 30-38	5353 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Birchwood Apts 39	5353 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Bragdon	3342 SE Steele	0	n/a	n/a	n/a	n/a	n/a	n/a
Canyon House	5534 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Chinese House	3605 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Chittick	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Farm House	5600 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Foster/Scholz	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
French House	3537 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Garden House	5532 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
German House	3511 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Griffin	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
MacNaughton	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
McKinley	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Naito	3230 SE Steele	0	n/a	n/a	n/a	n/a	n/a	n/a
Old Dorm Block	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
RCAs #1-4	5522 SE 28th	1	Feb. 04, 2023	12:34 AM	unintentional - burnt popcorn	n/a	n/a	\$0-\$99
RCAs #15-23	5514 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
RCAs #24-35	5510 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
RCA #36	5518 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Russian House	3501 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Seguoia	5414 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Sitka	5402 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Spanish House	3611 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Sullivan	3234 SE Steele	0	n/a	n/a	n/a	n/a	n/a	n/a
SU Mgr's Apt	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Trillium	5390 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Woodbridge	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a

## 

Building	Address	Fires	Date	Time	Cause	Injuries	Deaths	<b>Property Damage</b>
Anna Mann	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Aspen	5410 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Bidwell	5406 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Birchwood Apts 1-5	5353 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Birchwood Apts 6-21	5353 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Birchwood Apts 22-29	5353 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Birchwood Apts 30-38	5353 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Birchwood Apts 39	5353 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Bragdon	3342 SE Steele	0	na	n/a	n/a	n/a	n/a	n/a
Canyon House	5534 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Chinese House	3605 SE Woodstock	0	n	n/a	n/a	n/a	n/a	n/a
Chittick	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Farm House	5600 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Foster/Scholz	3203 SE Woodstock	1	Oct. 4	8:09 PM	unintentional - candle accident	n/a	n/a	\$100-\$999
French House	3537 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Garden House	5532 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
German House	3511 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Griffin	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
MacNaughton	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
McKinley	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Naito	3230 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Old Dorm Block	3203 SE Woodstock	1	Feb. 1	1:30 PM	unintentional - fire started in decomissioned fireplace	n/a	n/a	\$0-\$99
RCAs #1-14	5522 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
RCAs #15-23	5514 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
RCAs #24-35	5510 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
RCA #36	5518 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Russian House	3501 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Sequoia	5414 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Sitka	5402 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Spanish House	3611 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Sullivan	3234 SE Steele	0	n/a	n/a	n/a	n/a	n/a	n/a
SU Mgr's Apt	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a
Trillium	5390 SE 28th	0	n/a	n/a	n/a	n/a	n/a	n/a
Woodbridge	3203 SE Woodstock	0	n/a	n/a	n/a	n/a	n/a	n/a

#### **Useful Phone Numbers**

#### **Portland Police Bureau**

24-hour emergency: 911

24-hour non-emergency: 503/823-3333

### Reed Health and Counseling Services (confidential)

9 a.m.-5 p.m.: 503/777-7281

#### Fonemed Nurse Advice Line (confidential)

After hours medical advice: 800/214-4469

#### Reed Counseling Hotline (confidential)

24/7 counseling services: 866/432-1224

#### **Mental Health Crisis Text Line (confidential)**

24/7 counseling services: text HOME to 741741

## Reed College Community Safety (24/7)

**Emergency: 503/788-6666** Non-emergency: 503/517-5355 Texting Line: 503/849-8678

## Reed College Title IX Coordinator

Christy Martin: 503/517-7722, title-ix@reed.edu, Eliot 109

#### Call to Safety (anonymous)

24-hour crisis line: 888/235-5333

Services: free counseling; and the crisis line has no duty to report; can be advocates at SAFE exam (in Multnomah

County)

## **Sexual Assault Resource Center (anonymous)**

24-hour crisis line: 503/640-5311

Services: anonymous and confidential free counseling, case management (can include legal advocacy), services in Spanish

## **OHSU Medical Center (confidential)**

Operator: 503/494-8311

24-hour emergency: 503/494-7551

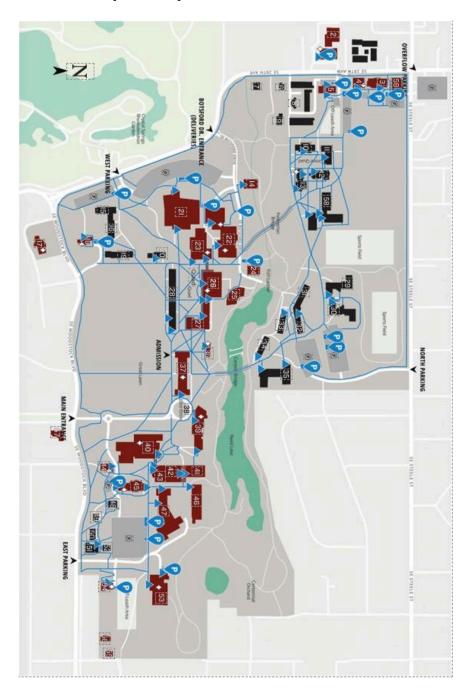
Services: SAFE exam, major medical trauma, mental health

## **OHSU Center for Women's Health**

503/418-4500

Services: follow-up medical care

## **Reed Campus Map**



## **Locations Key**

- 1. Birchwood Apartments
- Theatre Annex & Reed Warehouse
- Wander in Wonder: child care center
- Health & Counseling Center
- 5. 28 West: Community Safety & Residence Life
- 6. Garden House (residence hall)
- 7. Farm House (residence hall)
- 8. Reed College Apartments (residence hall)
- 9. Canyon House (residence hall)
- 10. Sequoia House (residence hall)
- 11. Sitka House (residence hall)
- 12. Bidwell House (residence hall)
- 13. Aspen House: Canyon Café
- Greenwood: Office of Conference & Events Planning, performance stage
- 15. Scholz (residence hall)
- 16. Foster (residence hall)
- 17. Parker House
- Prexy: alumni relations, Center for Life Beyond Reed, fellowships & awards
- 19. MacNaughton (residence hall)
- 20. Anna Mann (residence hall)
- 21. Performing Arts Building
- 22. Sports Center
- 23. Kaul Auditorium: Gray Lounge
- 24. Physical Plant
- 25. Cerf Amphitheatre
- 26. Gray Campus Center: Reed College Bookstore, Commons (dining hall), Mail Services, SHARE
- Student Union: Paradox Café
- 28. Old Dorm Block (residence halls): Winch, Quincy, Doyle, Eastport, Westport, Kerr, Abington, Ladd
- 29. Naito Hall (residence hall)
- 30. Sullivan Hall (residence hall)
- 31. Griffin (residence hall)
- 32. McKinley (residence hall)
- 33. Woodbridge (residence hall)
- 34. Chittick (residence hall)
- 35. Bragdon Hall (residence hall)

- Student Center: Office for Student Engagement, Multicultural Resource Center, SEEDS
- 37. Eliot Hall: Admissions, chapel, Registrar's Office
- 38. Eliot Circle
- 39. Vollum College Center: Vollum Lecture Hall, lounge
- 40. Library: Cooley Art Gallery
- 41. Physics
- 42. Biology: auditorium
- 43. Paradox Lost Café
- 44. Greywood: Center for Teaching & Learning
- 45. Educational Technology Center (ETC)
- 46. Chemistry
- 47. Psychology: auditorium
- 48. Russian House (residence hall)
- 49. German House (residence hall)
- 50. French House (residence hall)
- 51. Spanish House (residence hall)
- 52. Chinese House (residence hall)
- 53. Studio Art: Feldenheimer Gallery
- 54. Dorothy Johanson House: Disability & Accessibility Services
- 55. Reese House
- 56. Kelly House
- 57. Willard House
- 58. Trillium (residence hall)
- 59. Steele Street Annex

